Homework Policy: Late homework will not be accepted.

Make-up Policy: Make-up exams are given only if you obtain permission directly from the instructor before the regularly scheduled exam. A make-up exam is administered by the Counseling Center at a cost to the student of $8.00 per exam. It is the student's responsibility to contact the Counseling Center at 978-3440 to make an appointment for taking the exam.

Attendance: Regular attendance is expected. To be excused from a class, the student should obtain permission from the instructor before the class. If the student has unexcused absence for three or more classes, the instructor will not help him with course material outside of the classroom.

Telephone number for weather-related cancellation of classes: 978-6633

Last date to officially drop with a "W": November 1, 2009

Statement of Academic Honesty
A standard of honesty, fairly applied to all students, is essential to a learning environment. Students abridging a standard of honesty must accept the consequences; penalties are assessed by the appropriate classroom instructors or other designated people. Serious cases may result in discipline at the college or University level and may result in suspension or dismissal. Dismissal from a college for academic dishonesty constitutes dismissal from the university.